XALTIUS
Towards Higher Excellence

Automation makes life easier!

Automation using Power Automate

Power Automate is a new enterprise system from Microsoft that allows us to integrate and synchronize all our data analysis and applications in an automated way, with the aim of increasing productivity and business efficiency.

www.xaltiusacademy.com

Start your automation journey with us.

Basics understanding of Excel is beneficial to attend this course.

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A short course in 16 hours.

What You'll Learn

This course is designed for learners who wish to increase the level of productivity using automation of digitized repetitive tasks by learning and applying RPA. RPA situations can range from as basic as sending an email with an automatic response to installing thousands of bots, each trained to automate operations in an ERP system. RPA is suitable for all levels of users and does not necessitate coding experience. The software used in conjunction with this course is Power Automate.

Learn how you can automate your process for fast implementation.

About the Course

These are the key takeaways that participants will gain:

- Basic understanding of Robotic Process Automation
- Concepts involved in Power Automate
- How to capture the actions
- Ability to scrape data
- Automation using excel and pdf
- How to automate emails

It's about your goals & your future!

Contact us | info@xaltius.tech or +65 8303 9150 / +65 9138 9813

Course Outline

Module 1: Introduction to Robotic Process Automation (RPA)

This module will give a brief historical evaluation and introduction to RPA. You will also understand when and why to choose RPA and a detailed view of working of Robotic Process Automation and its implementation.

Module 2: Variables and Data Types

In this module, you will understand how to deal and work with variables and arguments in Power Automate, and the concepts involved.

Module 3: Decision Making and Control Flow

In this module, the learners will understand that Power Automate provides an automated workflow design, which can be used without programming knowledge.

Module 4: Introduction to Recordings

In this module, the learners will understand the recording function of the application. The recording function enables the user to capture the user's action on the screen and translate them into sequences.

Module 5: Extracting Data

In this module, the learners will understand how to use the data scraping function of the software application. Data and screen scraping allows the user to save a lot of time to automate certain business processes.

Module 6: Automation with Excel, PDF and Emails

In this module, the learners will be exposed to introduction to Excel Automation. Also, they will understand the concepts of PDF Data Extraction & Automation with the help of detailed examples. The module also includes automation with emails along with some examples.

Join us & launch your career in data science.

It's time to upskill for the Industry 4.0

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